

## Documents necessary for application

Ministry of Justice Immigration Bureau of JAPAN

※You can download the school set format from our HP. (No.2.3.10.11)

※Submit the documents corresponded.(No.16)

### 【Applicant】

Check	No.	The concrete documents which you must submit
	1	A copy of passport (If you don't have your passport, submit the copy of Identification card.)
	2	※School application (Put a photo by all means)
	3	※Resume( including the purpose of studying Japanese language) Please translate 【the purpose of studying Japanese language】into Japanese on the different sheet.
	4	Graduation certificate of the latest academic background (If you are student, you need to submit a school certificate.)
	5	Transcript of the latest academic background
	6	Your test result or copy of the examination application. EXAMPLE ●Japanese proficiency test : more than N5 ●J-Test E-F : over 250 points ●Nat-Test:more than 5 grade
	7	The certificate for studying Japanese that Japanese institution issues
	8	Job history with work experience
	9	3 photographs (4cm × 3cm The latest photo taken within 3 months)

### 【Financial supporter】

	10	※Letter of explanation of financial support Please translate 【The reason why you bear the cost】into Japanese.
	11	※Letter of guarantee
	12	Birth certificate of applicant
	13	Family resister or Relationship Certificate (with photograph of face of the whole family)
	14	Certificate of bank balance
	15	Documents which can clear the asset formation of the financial supporter. For instance, copy of bank book.
	※16	① Company employee…Certificate of employment for an employee ② Self-employed…copy of business permit ③ Manager of a company…the registration certificate
	17	Certificate of income for last 3 years
	18	Certificate of tax payment for last 3 years